

**Draft agenda for the meeting of the Steering Group  
International Forum on TOSSD  
22 - 24 May 2024  
Oslo, Norway**

**Wednesday 22 May 2024**

**13:30 Introduction and Welcome**

The co-Chairs will open the meeting and invite the IFT Steering Group members to approve the agenda.

**13:45 Item 1. Approval of requests for Observership**

The Secretariat will inform the Steering Group of any requests for Observership that it has received, beyond the International TOSSD Task Force. The Steering Group will be invited to approve their Observership.

**14:00 Item 2. Mandate and Membership/Observership of the Steering Group**

The Secretariat will summarise the mandate of the Steering Group and outline the work ahead based on the approved IFT Budget and Work Plan for 2024.

The Secretariat will inform the Steering Group of questions received regarding the composition of the Steering Group and how to ensure the balanced composition defined in the IFT TORs, while providing sufficient incentives to contribute financially to the Forum. Members will be invited to comment on this stocktake.

- Presentation by the Secretariat

**15:15 Break**

**15:30 Item 3. Proposed adjustments to the Reporting Instructions**

Based on experience gained during the 2023 data collection round on 2022 activities, the Secretariat will propose adjustments to the methodology to increase the value-added of TOSSD and to improve the consistency and quality of TOSSD data. Steering Group members will be invited to agree on the proposed adjustments, taking into account the deliberations by the General Assembly.

- Paper: Experience in TOSSD reporting on 2022 activities
- Presentation

**16:45 Meeting adjourns**



**Thursday 23 May 2024**

**09:00 Item 4. Further development of the list of TOSSD recipients**

Steering Group members will continue the discussions held during the meeting of the IFT Interim Governing Body in February 2024 regarding multi-dimensional criteria to be considered for updating and possibly defining, the list of TOSSD recipients. Members will be invited to make proposals on the types of indicator to be used, discuss their pros and cons, and decide on how to proceed with the work, including through the creation of a working group.

- Presentation by members
- Discussion in small groups

**10:30 Break**

**10:45 Item 5. Budget and work plan 2025-26**

The Secretariat will present the detailed draft budget and work plan 2025-26, for discussion and approval.

- Presentation
- Paper: Draft budget and work plan 2025-26

**12:00 Lunch break**

**13:00 Item 6. Delineation of Pillar II in TOSSD**

The Secretariat will present, for the Steering Group's approval, the adjustments to the Reporting Instructions agreed at the meeting of the IFT Interim Governing Body, in February 2024, regarding the splitting of Pillar II into two sub-pillars. The Secretariat will also propose additional guidance for inclusion in Annex E of the Reporting Instructions in the areas of global health and global normative functions.

- Presentation
- Paper: Delineation of Pillar II in TOSSD and draft guidance for Annex E of the Reporting Instructions on global health and global normative functions

**15:00 Break**

**15:15 Item 7. A methodological proposal for the TOSSD data review mechanism**

The Secretariat will present a proposal for implementing the data review mechanism in TOSSD. The proposal will be based on the data comparison study for Bangladesh, Cameroon and Colombia, completed in 2022, and the outcome of the October 2022 International TOSSD Task Force meeting in which the findings of this study were discussed<sup>1</sup>.

Steering Group members will be invited to comment on the proposal, with a view to finalising it for implementation starting in 2025. This is a key aspect of the consolidation of TOSSD as a recipient-focused metric. It is also important in the context of the SDG indicator 17.3.1., which requires co-custodian agencies to establish a review mechanism<sup>2</sup>:

- Paper: Implementing the data review mechanism
- Presentation

**16:45 Meeting adjourns**

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<sup>1</sup> See Item 4 of the action points at [https://www.tossd.org/docs/18th\\_Task\\_Force\\_Meeting\\_Action\\_Points.pdf](https://www.tossd.org/docs/18th_Task_Force_Meeting_Action_Points.pdf)

<sup>2</sup> "The custodian agencies are requested to establish mechanisms for validation based on the sustainable development criteria applied for this indicator which will adequately support concerns of the recipient countries." See <https://unstats.un.org/sdgs/metadata/files/Metadata-17-03-01.pdf>



## Friday 24 May 2024

### 09:00 Item 8. Updated TOSSD Reporting Instructions

The Secretariat will present the updated TOSSD Reporting Instructions, including edits incorporating the decisions reached on the first two days of the meeting. The updated Reporting Instructions will take effect in the 2024 reporting on 2023 activities. Upon approval of the English version of the document by the Steering Group, the Secretariat will translate it into French and Spanish.

- TOSSD Reporting Instructions

### 10:15 Break

### 10:30 Item 9. Follow up to the TOSSD side event at the FFD Forum and the 2025 review of SDG indicators

The Secretariat and the co-Chairs will debrief the Steering Group on the side event organised in the margins of the FFD Forum, in New York, on 23 April 2024, as well as other outreach activities e.g. Spring Meetings of the World Bank Group and the International Monetary Fund, the Specialised Meeting of the High-Level Co-operation Authorities of the Organisation of American States, and TOSSD capacity building seminars.

Members will be invited to discuss the outcomes of these meetings and decide on key priorities for IFT outreach.

The Secretariat will further encourage the Steering Group to promote TOSSD data and the IFT in their respective communications, as well as to actively participate in the Secretariat's posts on social media.

### 11:45 Concluding remarks

The co-Chairs will summarise the main action points of the meeting, and announce the proposed dates and location of the next meeting of the Steering Group. Members will be invited to offer to host the 2025 General Assembly and Steering Group meetings.

### 12:00 Close of Meeting